



**IMPACT AUSTIN
FINAL REPORT**

Community Partner: _____ Date Submitted: _____

Project Title: _____

Grant Period: _____

Reporting Period: _____

1. Please list the primary goals identified in the proposal and describe the progress made toward meeting each goal, including specific examples. Please explain any variance from your goal or expected progress. Use additional pages, if necessary.
2. What impact did Impact Austin's grant have on your organization, the community, and the target population? When possible, please quantify such impact.
3. Describe how collaborative or cooperative efforts with individuals and organizations affected outcomes. This could include planning, implementing, funding and/or evaluating the project.
4. Please describe any unanticipated benefits and/or challenges encountered with this project.
5. If applicable, please explain why planned objectives were not attained or why scheduled activities were not implemented.
6. If possible, provide a "human interest story" that illustrates a success of the project.
7. What steps are being taken to ensure the sustainability of the project or organization beyond this grant period?

8. What are the most important outcomes and “lessons learned” from this project? How will you use what you learned to inform future work? If you were to undertake this project again, would you do anything differently? If yes, please explain.

9. Were Impact Austin’s funds spent for any purpose other than that stated in the grant agreement? Were additional funds received as a result of Impact Austin’s support?

10. Please complete the Final Report Project Budget form to (1) indicate any changes in the proposed project budget since the original proposal was submitted; (2) indicate year-to-date project actuals for each line item (spent or encumbered); and (3) update funding sources for the project. If all grant funds have not been spent, please contact Impact Austin immediately.

11. If applicable, please attach selected material relating to the funded project, i.e. press or news items, brochures, letters of support, photographs, etc.

12. Please share any thoughts about how Impact Austin could be helpful, either in the funding process, or in other ways beyond additional funding.

Signature: _____ Date: _____

Printed Name: _____

Title: _____

Please email signed copy to your Impact Austin Community Partner Liaison

Accepted by Impact Austin by _____ on _____ date